



## Metropolitan Transportation Authority

State of New York

May 14, 2012

Ms. Louise J. Grigg, President  
Grigg & Davis Engineers, PC  
21 Crossway  
Scarsdale, NY 10583

### Re: DBE CERTIFICATION NOTICE ANNUAL REVIEW – EXPANSION OF SERVICES

Dear Ms. Grigg:

The Metropolitan Transportation Authority (MTA), a Certifying Partner in the New York State Unified Certification Program (NYSUCP), has completed its review of the Affidavit of No Change and supporting documentation submitted on behalf of your firm, Grigg & Davis Engineers, PC, in fulfillment of its annual submission requirement. We are pleased to advise you that your firm continues to meet the eligibility criteria established by the U.S. Department of Transportation Disadvantaged Business Enterprises regulation, codified at 49 CFR, Part 26, and remains **CERTIFIED** as a Disadvantaged Business Enterprise (DBE) with MTA and the NYSUCP providing the services below:

#### **CIVIL AND STRUCTURAL ENGINEERING SERVICES**

Your firm's certification status with the NYSUCP will remain effective for as long as your firm continues to meet all DBE certification eligibility requirements and the ownership and control of the firm, upon which DBE certification was granted, has not changed. However, your firm's compliance with DBE certification eligibility criteria will be reviewed on an annual basis.

You are required to submit, annually, a sworn affidavit affirming that there have been no changes in your firm's economic disadvantaged status, ownership or control. In the event that there are changes, you must notify the MTA, within 30 days, of any changes in your business' ownership, control and/or operations including address, telephone number, business services and capabilities. Failure to adhere to these requirements may result in the removal of your firm's DBE certification status. Your firm's next annual submission will be due on or before February 28, 2013.

#### *The agencies of the MTA*

MTA New York City Transit  
MTA Long Island Rail Road

MTA Long Island Bus  
MTA Metro-North Railroad

MTA Bridges and Tunnels  
MTA Capital Construction

MTA Bus Company

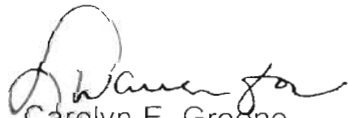
Your firm will continue to be included in the NYSUCP Directory (<http://biznet.nysucp.net>) which will indicate the type of work that your firm has been certified to perform.

Please note that any of the Certifying Partners of the NYSUCP reserve the right to review your firm's certification eligibility prior to your firm's participation on a federally assisted project for their agency or at any time that it is determined that such reevaluation is warranted.

We are pleased to have you as a continued participant in the NYSUCP and wish you much success.

Should you have any questions, please contact me at [cgreene@mtahq.org](mailto:cgreene@mtahq.org) or call me at (646) 252-1378.

Sincerely,



Carolyn E. Greene  
Assistant Director, Certification Programs  
Department of Diversity and Civil Rights

cc: N. Din, MTA  
R. Oliver, MTA